



**Childline Mpumalanga is a Provincial NGO focusing on  
Child Protection Services**

**2 x GBV COORDINATORS NKANGALA**

**1X NKANGALA - WITBANK DELMAS REF: COOR/WDLM/02/2021**

**1 X NKANGALA - WITBANK SIYABUSWA REF: COOR/SBSW/02/2021**

**INTERNAL & EXTERNAL ADVERT**

**Applicants should be from the Areas and surrounding the areas**

**Job Requirement and Qualification**

- Grade 12 and Bachelor Degree in Social Work Registered with the (SACSSP)
- Certificate of registration with the South Africa Council for Social Service Professions (SACSSP) plus proof of payment for the period 2020-2021
- Advance computer literate & Excellent Proficiency & working knowledge of MS Office Suite (Outlook email processing, Word Processing, PowerPoint, Excel & databased software
- Valid Driver licence with minimum driving experience of 2 years-driving assessment will be conducted
- A minimum of 3 year experience as a social worker
- Experience and knowledge in working with abused victims, and understanding of all relevant legal frameworks.
- A background in social care would be beneficial, as would experience of working in a children/young person
- Knowledge and understanding of all operation at the GBV cases
- Experience in working with a multi-disciplinary team comprising of different professionals
- Networking, presentation skills and ability to lead both group and individual projects
- Ability to conduct intervention services with the traumatised client
- Knowledge and ability in working in a team
- Report writing and excellent administration skills with good attention to detail
- Good communication and advocacy skills, Honest, Industrious and innovative with an ability to work independently
- Fluency in SiSwati/ English and other language utilised in Mpumalanga and Excellent communication skills, both verbally and in writing
- The ability to handle figures in managing budgets for each project

09/02/2021  
**CHILDLINE MPUMALANGA**  
PO BOX 40017  
THE VILLAGE 1218  
TEL: (013) 752 2770  
FAX: (013) 755 2705

## Key Responsibility

- The GBV Coordinator facilitates and coordinates the development of GBV programming priorities and their rapid implementation
- Good organization skills: engage in comprehensive prevention and response initiatives.
- liaison and coordination with other organizations, capacity building, analysis of risks and priorities, including protection analysis, strategic planning, monitoring and evaluation.
- Demonstrable experience in working in gender-based violence programming and/or coordination.
- Provide ongoing support to all Dreams team
- Group facilitation skills and experience. Experience in conducting trainings.
- Experience in conducting protection analysis and Commitment to a survivor-centered approach in the response to GBV
- ability to respectfully and carefully confront and discuss sensitive issues with a wide range of actors, groups and individuals. Sensitivity to and respect for a range of cultural beliefs.
- Additionally, you will support the administrative functions, enabling the smooth operation of the department.
- Maintain comprehensive and complete records
- To Empower communities on service offered at GBV Department
- To compile monthly reports of all activities facilitated

## Key Competencies include

- Render social work services with regards to the care, support, protection and development of victim of Gender-based violence
- Participate in a Continuous Professional Development
- Contribute to GBV departmental Planning and Budgeting Process

**NB: Non- South African applicants must be in possession of a valid work permit**

Remuneration: R8000.00pm

***NB: Non-South African applicants must be in possession of a valid work permit.***

Suitable candidates who meet the requirements should submit their comprehensive Curriculum Vitae with certified documents, quoting the reference number to: [recruitment@childlinempu.org.za](mailto:recruitment@childlinempu.org.za)

**Enquires: Samukeliso Mahlalela :0137522770**

**Failure to attach requested documents will result in a disqualification. Ensure that the reference number is clearly indicated as advertised.**

**NB: Please note that when you are shortlisted and invited for interview you will be requested to bring along your original qualifications for quality assurance verification**

Psychometric and other assessments may be in use as part of the selection process. Verification of all credentials may be done. Must be in possession of valid driver's license and driving assessment may be being conducted

NB: Correspondence will be limited to shortlisted candidates only. If you have not heard from us within 30 working days, consider your application unsuccessful. Childline Mpumalanga promotes principles of employment equity and reserves the right not to fill this vacancy.

Closing Date: 17 February 2021 16:00 pm

**CHILDLINE MPUMALANGA**  
PO BOX 40017  
THE VILLAGE 1218  
TEL: (013) 752 2770  
FAX: (013) 755 2705

09/02/2021

